

Instruction for Authors

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Submission of an article implies that the work described has not been published previously, that is not under consideration for publication elsewhere, that its publication is approved by all the authors, and that, if accepted, it will not be published elsewhere in the same form, in English or in any other language. The journal does not have article processing charges (APCs) nor article submission charges.

Please write your text in good English (American or British usage is accepted, but not a mixture of these). The submission should not exceed 20 pages with figures and tables (format A4, Times New Roman 11, single space). Use decimal points (not commas); use a space for thousands (10 000 and above).

Provide the following data on the title page (in the order given):

Title. Concise and informative. Avoid abbreviations and formulae where possible.

Author names and affiliations. Present the authors' affiliation addresses below the names. Provide the full postal address of each affiliation, including the country name, and the e-mail address of each author.

Corresponding author. Clearly indicate who is willing to handle correspondence at all stages of refereeing and publication.

Abstract. A structured abstract is required as follows:

a) Research study:

Introduction: context of the study, main research aims/questions
Methods: sampling, design, methods of data collection and analysis
Results: main findings
Discussion: relevance of findings
Limitations: limitations of research (e.g. sample size, range of participants)
Conclusions: explanations of obtained results, areas of further research
Key words: 3-5 words that describe key aspects

b) Literature review:

Introduction: context of the review, background
Purpose: main research aims
Methods: parameters and inclusion criteria, search strategy and procedures, methods of analysis
Conclusions: main conclusions arising from research aims and author's/authors' comments
Key words: 3-5 words that describe key aspects, avoiding general and plural terms and multiple concepts.

Abbreviations. An abbreviation should be used in cases when a) the abbreviation is standard and will not interfere with the reader's understanding and b) if space and repetition can be greatly avoided through abbreviation. Define abbreviations that are not standard in this field at their first occurrence in the article.

Subdivisions of the article. After the abstract, divide your article into clearly defined and numbered sections. Subsections should be numbered 1.1, 1.2, etc. Any subsection may be given a brief heading.

Tables and figures should be given separate numbering (Table 1, Figure 1). Number all tables sequentially as you refer to them in the text (Table 1, Table 2, etc.), likewise for figures (Figure 1, Figure 2, etc.). Use clear and concise titles. The number and the title should be placed above the table, the figure number and the title appear below the visual display.

Acknowledgements. Place acknowledgements before the references.

References. Each source you cite in the paper must appear in your reference list; likewise, each entry in the reference list must be cited in your text. Use APA style for referencing and citation. For more information, please consult the *Publication Manual of the American Psychological Association*, (6th ed., 2nd printing).

For *in-text citations* follow the author-date method (Jones, 1998). The complete reference should appear in the reference list at the end of the paper. If you are directly quoting from a work, you will need to include the author, year of publication, and the page number for the reference. Always capitalize proper nouns.

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